



Minutes

February 9, 2026 Board Meeting | 6:30pm
Location: Teams (Remote)

In Attendance:

Gia Viscardi (President), **Colleen Parsley** (President-Elect), **Nathan Bill** (Past President),
Gareth Smith (Secretary), **Karen Sandberg** (Production), **Leslie Beahm** (Membership),
Brian Leatherman (Artistic Director), **Will White** (Associate Director)

Meeting called to order at 6:35 p.m.

Motion to approve January 2026 Board Meeting Minutes

- Motion to approve the minutes as submitted was made by: Leslie.
 - Seconded by: Nancy.
 - Decision: Passed unanimously.

Priority Business

Philanthropy for March Concert (Metro Caring): Karen

- There are morning and afternoon shifts for in-person volunteers Monday - Thursday. Karen will help coordinate with the Chorale.
- Metro Caring will create a fundraising page to be shared online; the Chorale can provide a photo and specifics about the fundraising project.
 - Fundraising goal: \$1,000.

New Sound / Video Engineer Vendor

- The search is ongoing but the Chorale's budget is not within the range of professional companies. We will use Bethany's equipment for the March concert but it is important to have a good recording for the May concert.
- December 2025 concert video is being finalized and should be available within the next week or two.

SCFD 2024-25 Annual Grant Report

- February 11, 2026 due date: Abby has been working on it. Gia has updated the boilerplate language in hopes of strengthening the application.
- With information gathered by Tix and collected during concert streaming, the Chorale can better support grants with more specific data.
- We also must have an annual report for the grant process.

Upcoming Election Meeting

- On February 3, the Chorale membership voted to pass the proposed Bylaws amendments regarding election meetings.
- Upcoming positions to be filled include President-Elect and Treasurer. Board members should continue to solicit possible candidates.
- Elections will be announced at the March 17 rehearsal and will take place during the March 24 rehearsal.

Member Photo Gallery

- Most photos are prepared. A few new members need to have their photos taken. After all photos are complete, Nathan will circulate to section leaders to double-check the names.

Project Updates

Showcase Auditions: Will

- Showcase is on track. Brad will prepare the program and Jann will keep a record of ticket purchases rather than printing individual tickets.

Insurance Renewals: Colleen

- Renewals, including a rider for the October concert, are ongoing.

Verizon Account Updates: Colleen

- She has received written confirmation that the Chorale's Verizon account is officially terminated, and she'll make sure no more automatic withdrawals occur.

Website Development

- Jeanene will be working with Hannah.

Contact Lists

- Work on updating the lists is ongoing.

YouTube Live Stream

- Still deciding whether to send livestream information through Constant Contact or just link to the stream on the Chorale's website. If the audience is large enough, we will receive basic statistics (such as location & age group) without requiring people to enter their demographic information in order to watch the livestream.
- The digital audience is a significant part of our programming, and the attendance helps with grants.

Digital Music for Singers using tablets / iPads

- We already have the printed scores for May. The hope is to formalize a digital music process for next season.

Kudos!

- Thank you, Colleen, for persevering with Verizon to get the account cancelled!
- The Bylaws update was successful! A unanimous membership vote reflects strong collaboration, clear communication, and trust in the Board.

Committee Reports

Leatherman Lowdown: Brian

- Denver Brass can provide a quintet for October. The ballpark cost will be \$3,800.
 - Brian and Will will work together to figure out exact requirements.
- Mike Freeland's niece needs a 1099 for 2025 in order to finish his taxes.
- March instrumentalists' contracts and guest questionnaires are complete.
- Two candidates for collaborative pianist. Auditions will be held soon.
- The artistic committee met recently and is narrowing its focus for the December 2026 concert and has chosen a theme for the May 2027 concert.
- Brian is continuing to work with guest choirs to finalize the number of singers who will join in the May 2026 concert (this includes the Colorado Korean Chorus, Foothills Chamber Choir, and Trinity United Methodist Choir).
 - We will need the Soprano annex for the May concert.

Marketing: Gia

- Posters and business cards will be distributed at rehearsal on February 10. Hannah will send a digital poster and concert description for people to distribute electronically.
- The May concert poster is designed.
- Gift for Elaine Hagenberg: possibly a baton box.

Fundraising

- Donna Owens is happy to help with corporate donors / possible donor event.

Membership: Leslie

- The updated roster is posted and the handbook updates are in progress.
 - Question for the handbook: does the language re. rehearsal absences need clarification? Different section leaders interpret it differently.
 - Maximum of 1 absence, but a second absence can be made up by attending the retreat.
 - Any more absences must be addressed with Brian and/or Will.
- The program for the March concert is being formatted. The lyrics will be posted digitally and not printed in the program. The number of pages has been reduced and the cost savings will be noticeable.
 - The program and music lyrics should also be provided as a link for the livestream.

Production: Karen

- Bethany’s heating problem is still being addressed. There are space heaters as needed and heat can also be directed from one part of the church to another when necessary.
 - The broken part has to be re-made before the heat can be fixed.

On the Horizon

- CherryTones website went down in January because the URL registration had lapsed. Nathan was able to get it fixed, but the plan is to consolidate it with the Chorale’s in order to have a single registration to maintain.

Upcoming Meetings

- Monday, March 9 at 6:30 p.m. (Teams meeting).

Meeting adjourned at 7:55 p.m.

MOTIONS & DECISIONS

#	Made By	Motion	Decision
1	Leslie / Nancy	Approve January 2026 Board Meeting Minutes	Passed