



Minutes

December 15, 2025 Board Meeting | 6:30pm

Location: Teams (Remote)

In Attendance:

Gia Viscardi (President), **Nancy Lauth** (Vice-President), **Colleen Parsley** (President-Elect), **Nathan Bill** (Past President), **Kathleen Meier** (Treasurer), **Gareth Smith** (Secretary), **Karen Sandberg** (Production), **Leslie Beahm** (Membership), **Sue Warren** (Fundraising), **Brian Leatherman** (Artistic Director), **Will White** (Associate Director)

Meeting called to order at 6:32 p.m.

Motion to approve November 2025 Board Meeting Minutes

- Motion to approve the minutes as submitted was made by: Colleen.
 - Seconded by: Leslie.
 - Decision: Passed unanimously.

Additions to Agenda

Feedback on December Concert:

- The house was full both nights. Reasons?
 - The guest group brought in many new attendees.
 - Social media.
- It might be possible to obtain fire marshall permission to exceed the maximum capacity by 10%.
- Further discussion should address how to handle sold-out concerts.
- Cost could be increased for tickets sold at the door.

Financial Report: Kathleen

- December ticket sales:
 - 152 more tickets sold for the December 2025 concert than December 2024.
 - Friday: 503
 - Saturday: 422
 - The ticket numbers include about 70 complimentary tickets per night.
 - December take was \$1,835 over budget.
 - Tix is helping with collecting and processing sales information for the treasurer and bookkeeper.
- Colorado Gives Day resulted in approximately \$14,000 donations.
 - Donations made through Colorado Gives Day are subject to fees.

Priority Business

Bonnie Hackett Compensation

- Bonnie stepped in at the last minute to play at the December concerts.
 - The Board approved a motion to pay Bonnie \$600.00 for her services in the December concert.

Program Cost Overrun

- Leslie reported the Christmas program was in color, and is a cost overrun. The cost was \$2,100 vs. \$1,200 budgeted. She and Hannah will correct the program process for the next program. She will get it to the printer 14 days prior to the concert. Brian suggested 20 days might be appropriate. Discussion ensued regarding what needs to be in the program. Take out lyrics? Nathan stated that the Marketing Committee will meet on January 16, and will discuss the program cost at that time.

New Sound / Video Engineer Vendor needed

- The contractor has elected not to continue for personal reasons. Question: do we really need to spend on this service? Nathan stated the video needs to be more professional in our livestream. We need to search for a video vendor. Topic tabled until January.

Insurance Renewal

- Kathleen will have answers by the end of week.

Verizon Account Update

- Colleen is still working on the Verizon account.

Contact Lists

- There were many duplications of names on postcard labels. Kathleen is willing to work on the list of names. It needs to be overhauled. Who should maintain the list, and how?

Philanthropy Ideas

- There will be a philanthropy drive during March. Please bring ideas to the January Board meeting.

Project Updates

Website Development

- Jeanene will be happy to help with the website.

YouTube Live Stream

- Livestream had some glitches in availability. It is now available.

Digital Concert Tracks

- Digital tracks will be made available to members once they are finalized.

Contract for Jay

- Jay has signed his contract.

Member Photo Gallery

- Nathan has been editing the photo gallery.

Kudos!

- Nathan got the email addresses going.
- Kathleen was able to purchase the candles needing only one battery for a reduced price.
Note: Nancy is storing the candles and ladies' corsages.
- The postcard team did a great job. We had higher postage because we had return services. We need to have a future discussion about sending postcards.
- The box office at the concert had to "do a lot on the fly."

Committee Reports

Leatherman Lowdown: Brian

- Brian reviewed the contract musicians who played the Christmas concert. He is not pleased with the quality of the players.
- Brian will get the music for the March concert to Ben Greene ASAP.
- Brian is hopeful that we will get up to 40 singers for the Paris concert.
- Madison's students asked about the minimum age for Choral Scholar. The Board suggested a student should be a Sophomore, 16 years old.

Marketing: Gia

- Overall the concert went well
- The monthly Marketing Committee will meet 1/16/26.
- Could the Artistic Committee create a description of the program?
- Colorado Gives donations were good.

Fundraising: Sue

- 2 grant requests were rejected. A number of organizations are on hold due to the economy.
- The SCFD report is due in February. Grant proposal is due in March
- The sale of Tagawa gift cards in November-December was not great. Should we only have the gift card sale in May?
- Abby recommended applying to the Greenwood Foundation.

Membership: Leslie

- Nothing to report.

Artistic Committee: Will

- Nothing to report.

Production: Karen

- Please read her reports.
- Please leave the Bethany kitchen clean after our Friday night refreshments.

Showcase

- Auditions will be held in January

Upcoming Meetings

- The next Board meeting is on January 17, 2026.

Meeting adjourned at 8:25 p.m.