



**Board Meeting Minutes (revised)
August 9, 2021**

Attending: Ron Lester, Pres
Trevor Girten, Past Pres
Lisa Blunck, Vice Pres
Nancy Lauth, Sec
Gloria Srikijkarn, Artistic
Brad Folsom, Marketing
John Chamberlin, Development

Kay Frevert, Membership
Brian Frevert, Production
Brian Leatherman, Artistic Director
Will White, Assoc. Conductor
Cindy Runkel, Exec. Director
Kathleen Meier, Treasurer-Elect

Absent: Mary Moyer, Pres-Elect

1. Meeting called to order at 6:32 p.m. via Zoom.
2. Ron reported that the chorale member response to our COVID protocol was overwhelmingly positive. Cindy, Brian L and Ron talked to 4 physicians in our membership who all endorsed our decision.
3. Minutes
 - a. July minutes were approved as amended.
 - b. Motion approved to waive the rule on CCC president not being allowed to make a motion.
 - c. Minutes of the vaccine requirement vote were approved.
4. Financial Statement/Budget (Kathleen)
 - a. We are covered on cash flow through August 2021. MK withdrew money from savings for this.
 - b. Kathleen will create an Excel spreadsheet for next month.
 - c. Cindy and one other are currently signers on the 1st Bank and Wells Fargo accounts. A resolution was approved appointing Ron (as president) and Kathleen (as treasurer) to be signers on these accounts in addition to Cindy. Final approval will follow after we get the banks' wording.
 - d. Mail box key - currently has Jeff Brothers in charge. Resolution was approved to remove Jeff's name and add Jann Folsom, Cindy and Kathleen to this account. Additional keys will be made.
5. Committee Reports
 - a. Financial (Kathleen) report will be emailed.
 - b. Leatherman Lowdown – nothing to report since Brian's last report on auditions and new members.
 - c. Development/Philanthropy (John) report was emailed to the Board.
 - d. Marketing (Brad)
 - i. Barb Seaton from Bethany has been very helpful in preparing for the upcoming year. Posters will be hung in the church.
 - e. Membership (Kay) report was emailed to the Board.
 - f. Production (Brian F)
 - i. Bethany's policy is that all must be masked when in the building.

6. Old Business

- a. August 17, 2021 "Family Reunion/Rehearsal" communication will be written by Kay, and an email will go out August 10 plus 2 more times before August 17.
 - i. Ron and Kay will be in charge of a check-off list on August 17 for members showing proof of vaccination. The 2nd vaccination of a member must be done by August 3.
 - ii. Masks must be worn. Brian F has extra masks he will bring.
 - iii. Brian L will send an email to section leaders.
 - iv. Food will be provided by Debi Simons. Discussion of the need to have food individually packaged. Board decided it is members' choice if they partake. Hand sanitizer will be available.
- b. Waiver/Disclosure
 - i. A disclosure page will be created, and members will sign that form.

7. New Business

- a. Volunteer sign-up sheets will be used as they have in the past. Members are expected to volunteer for a duty.
 - i. An announcement will be made August 17 that these sign-up sheets will be at the August 24 rehearsal. Lisa and Brian F are in charge of assisting members in the sign-up process.
 - ii. Ron and Brian L will collect ideas from the Board and create this list. Duties could be broken down into smaller "chunks." Example: a member could sign up for rehearsal chair setup for the month of September or October, etc., and have that obligation for just one month.

8. Outreach Chair/"Volunteer Wrangler" position is still open. We need the position filled. There are about 80 people who have been part of the group who have helped at concerts in the past.

9. Meeting adjourned at 7:28 p.m.

Respectfully submitted,

Nancy Lauth, Secretary