



Board Meeting Minutes April 12, 2021

Attending: Trevor Girten, Pres
Cady Girten, Past Pres
Ron Lester, Pres Elect
Lisa Blunck, Vice Pres
Nancy Lauth, Sec
MK Schnese, Treasurer
Gloria Srikiakarn, Artistic
Leslie Stevenson, Development
Brad Folsom, Marketing
Kay Frevert, Membership
Dan Meyer, Outreach
Brian Frevert, Production
Brian Leatherman, Fearless Leader
Cindy Runkel, Exec. Dir
Will White, Assoc. Conductor
Mary Moyer, Pres Elect candidate
John Chamberlin, Devel Comm candidate

1. Meeting called to order at 6:33 p.m. via Zoom.
2. March minutes were approved.
3. Financial Statement/Budget (MK)
 - a. Dues have been received from 48 members for Spring 2021.
 - b. Record Retention Policy
 - i. MK has not completed the update yet.
4. Leatherman Lowdown
 - a. Brian will be meeting with a potential Outreach Committee chair candidate within the next week.
 - b. Board Vision
 - i. There have been 8 responses, which line up with each other.
 - ii. The subcommittee will meet again before putting this to the board in May.
 - c. Fall 2021 return responses
 - i. 83 "will be back"
 - ii. 20 "can't give a definite answer right now"
 - iii. 20-30 have not yet responded
 - d. Covid-19
 - i. Possibly we could do anonymous surveys of members.
 - ii. After discussion about asking members about vaccinations or requiring vaccinations, it was clarified that CCC would not be allowed to do this.
 - iii. We will follow Colorado protocols.
 - iv. If you are ill, don't come to rehearsal!
 - v. We will have to address our attendance policy.
 - vi. Board will discuss CCC Covid-19 rules under New Business in May.
 - e. Recording rehearsals for seniors groups has worked very well.
 - f. Elaine Hagenburg will get the scores this week.
 - g. Brian's birthday fundraiser raised \$2,000.
 - h. Grace Presbyterian Church
 - i. Cherry Tones sang at their 4-11-21 service.
 - ii. Grace Presbyterian has a scholarship program. Since they returned our check for the Fall 2020 rehearsal space, we could send a \$500 payment and designate it for their scholarship fund. After discussion, the Board voted to approve sending this \$500 payment.
5. Runkel Rundown
 - a. King Soopers has sent a check for \$901.49 for first quarter earnings in the Grocery Reward Program
 - b. Safeway sends monthly reports, which only tell us purchases made by members with Safeway cards. When \$3000 is spent, that is the threshold for CCC receiving a check from Safeway.

- c. Grant writing
 - i. There were some questions from SCFD after CCC's application was submitted. One of the questions was "How do we offer tickets to those who are in need/can't afford them?" John, Leslie, Cindy and MK will respond to the SCFD questions.
 - ii. Cindy stated that SCFD may not always be there for organizations such as ours. She reported that the Encore choir has invested in a professional grant writer, Erin Atcheson (formerly of APO). Cindy asked Erin for a proposal for CCC. Erin would charge a \$30 hourly rate, with a cap of \$200 for each grant application.
 - iii. MK has emailed an organization called Network for Good for more information.

6. Committee Reports

- a. Artistic (Gloria) – no report
- b. Development (Leslie) – no report
- c. Marketing (Brad)
 - i. Brad will sent his next email 4-17-21
- d. Membership (Kay) – No report
- e. Outreach (Dan) - No report
- f. Production (Brian F)
 - i. Sarah from Bethany will know in May about the dates CCC has submitted for our concerts (assuming we start rehearsals as planned).

7. Old Business

- a. Open Board positions – Brian will be talking to an Outreach candidate
- b. Annual Meeting (May 18, 6:30 p.m.)
 - i. Will be like last year, via Zoom.
 - ii. We will be sending a "save the date" email this week.
 - iii. The Board will have a planning meeting 4-26-21.
 - iv. Board Chairs' "report to choir members" need to be sent to the Board by April 22.
 - v. We will follow the same formats as last year for the meeting.

8. New Business

- a. Showcase Concert
 - i. Brian L. would prefer to hold it in February 2023 when hopefully things have settled down more. Then the Showcase would be held every other year.
 - ii. Brad suggested that ticketing costs be moved to Marketing.
 - iii. Programs and covers are part of Production.
- b. Member survey – nothing to add.
- c. Board tentative meeting dates for 2021-2022 were reviewed. The only change requested was for February 14 to be changed to February 7.
- d. The June Board meeting will be an in-person potluck. MK has volunteered her house.

9. Meeting adjourned at 8:03 p.m.

Respectfully submitted,

Nancy Lauth, Secretary