



Board Meeting Minutes March 8, 2021

Attending: Trevor Girtten, Pres
Cady Girtten, Past Pres
Ron Lester, Pres Elect
Nancy Lauth, Sec
MK Schnese, Treasurer
Gloria Srikijkarn, Artistic
Leslie Stevenson, Development
Brad Folsom, Marketing

Kay Frevert, Membership
Dan Meyer, Outreach
Brian Frevert, Production
Brian Leatherman, Fearless Leader
Cindy Runkel, Exec. Dir
Will White, Assoc. Conductor
Mary Moyer, Pres Elect candidate
John Chamberlin, Devel Comm candidate

Absent: Lisa Blunck, Vice Pres

1. Meeting called to order at 6:34 p.m. via Zoom.
- 1A. Cindy introduced Mary Moyer (President Elect Candidate) and John Chamberlin, (Development Committee Chair candidate).
2. February minutes approved as amended.
3. Financial Statement/Budget (MK)
 - a. We have enough in checking for 2 more months, and then we'll have to move money from savings to checking. We will not have to use rainy day funds this fiscal year.
 - b. Dues received for Spring 2021 so far were 2 in January and 15 in February.
 - c. Budget planning for 2021-2022
 - i. MK will get together with each chair. She has been holding off for a little while, as there are so many unknowns. We need to be flexible.
 - ii. Put this item on the April Board agenda.
 - d. Record Retention Policy
 - i. MK completed a draft, which Ron forwarded to the Board.
 - ii. The Past President is the administrator (who makes sure these items are happening). Reminder: this is Policy, not Procedure.
 - iii. The job description of each chairperson will include this duty in detail.
 - iv. Gloria volunteered to help with grammar, spelling, and other fine points.
 - v. The Board approved the motion to accept this Record Retention Policy as written.
4. Leatherman Lowdown
 - a. Brian will get in touch with Sarah Hulslander and Pastor Gary at Bethany and will email the Board of results of their conversation
 - b. Mike Freeland and James Libbon are working the virtual concert recording.
 - c. We have the opportunity to go to Estonia in June 2022, as part of a 6-choir consortium. Brian will start the communication process. Estonia travel clearance was okayed. The first deposit will be in June 2021. (The Carnegie refund was not fully refunded to participants, who only received a \$114 refund.) Brian will check with Pat Klass about a trip insurance option.
 - d. The 3 options of concerts for our 2021-2022 season were discussed. Brian and the Board agreed that option 1 and 3 were best. Brian will meet with Devin regarding the Verdi Requiem concert (we asked to be paid \$3,000).
5. Runkel Rundown
 - a. The recruiting letter sent out to choir members received no response.

6. Committee Reports

- a. Artistic (Gloria)
 - i. Everyone looked well-dressed for the recording of our Spring virtual concert.
- b. Development (Leslie)
 - i. The SCFD Grant request for this year was submitted 3-7-2021
 - ii. Quick Books has a "thank you letter" function
 - iii. Thanks to Cindy, Brian L, MK, Brad and Jann for all their help with the SCFD Grant Request.
 - iv. Cindy thanked Leslie for all her work on the SCFD Grant request.
- c. Marketing (Brad) – No report
- d. Membership (Kay) – No report
- e. Outreach (Dan) - No report
- f. Production (Brian F) - No report

7. Old Business – none

8. New Business

- a. Marketing for the Spring virtual concert
 - i. We need a title for the concert
 - ii. The Artistic Committee formulated some pieces for inclusion.
 - iii. Brian will talk to Debbie about the Cherry Tones pieces to be included.
 - iv. The concert will be shorter than the previous 1-hour concert, and will be broken up into sections.
 - v. We need to stress very positive, happy selections.
 - vi. Brian will include Brad in further discussion of the program
 - vii. An email teaser will be sent out
- b. Job descriptions for chairpersons
 - i. Need to have specific detail of everything the Chairperson does.
 - ii. MK, Brad and Ron will work on a template for this.
 - iii. There is no timeline yet.
- c. The Annual Meeting will be held on May 18 at 6:30 p.m. and be virtual again this year.
 - i. Start thinking about hopeful messages.
 - ii. Board will hold a planning meeting on April 26 at 6:30 p.m. If we do a PowerPoint presentation, we will ask Jay Hartman.
- d. First fall rehearsal will be rehearsal of a few pieces, eating, and hugging at Bethany!
- e. The June Board meeting will be an in-person potluck. MK has volunteered her house.

9. Meeting adjourned at 7:48 p.m.

Respectfully submitted,

Nancy Lauth, Secretary