



## Board Meeting Minutes (Amended) January 11, 2021

Attending: Trevor Girten, Pres  
Cady Girten, Past Pres  
Ron Lester, Pres Elect  
Lisa Blunck, Vice Pres  
Nancy Lauth, Sec  
MK Schnese, Treasurer  
Gloria Srikijkarn, Artistic  
Leslie Stevenson, Development

Brad Folsom, Marketing  
Kay Frevert, Membership  
Dan Meyer, Outreach  
Brian Frevert, Production  
Brian Leatherman, Fearless Leader  
Cindy Runkel, Exec. Dir  
Will White, Assoc. Conductor

1. Meeting called to order at 6:36 p.m. via Zoom.
2. December minutes approved.
3. Financial Statement/Budget (MK and Ron)
  - a. The Board approved the following motion: "We will deviate from our board policies to allow a deficit budget and that we approve the budget prepared by MK Schnese as amended with a \$1,000 fee to Mike Freeland to produce a spring recording."
  - b. Ron created a calendar year budget model, and shared a screenshot of each budget spreadsheet. It is most realistic to look at Total Revenue and Total Expenses. There are 3 scenarios:
    - i. July 1 return to normal
    - ii. 2 concerts in 2021 with reduced revenue
    - iii. No concerts in 2021
  - c. Discussion of ways to increase revenue followed.
    - i. MK suggested 3 concerts per set, a different, larger venue, or increasing ticket prices.
    - ii. Donations from video projects, and Colorado Gives (all year long)
4. Leatherman Lowdown – no discussion
5. Committee Reports
  - a. Artistic (Gloria) - No report
  - b. Development (Leslie)
    - i. Leslie has applied for a grant and will hopefully know by the end of January.
    - ii. Leslie created a chart showing Colorado Gives Day donations from its inception in 2010. Donations have tripled since then.
  - c. Marketing (Brad) – No report
  - d. Membership (Kay) – No report
  - e. Outreach (Dan) - No report
  - f. Production (Brian F) - No report
6. Old Business
  - a. Ron and Cindy asked the Board to help seek out members for the Open Board positions for 2021-2022. Brad is willing to stay on for a second term in Marketing.

7. New Business

- a. Records retention – Brad stated we need to identify who has them. We need to get this in writing.
  - i. Create a drop box or electronic storage for all?
  - ii. Who is in charge of collecting these documents, storing and destroying?
  - iii. Cindy has the contracts for all paid staff.
  - iv. MK has financial records. Old records are in the music storage unit.
  - v. Create an ad hoc committee to work on record retention.
  - vi. This topic will be put on the February 2021 agenda as Old Business

Respectfully submitted,

Nancy Lauth, Secretary